

Buttermere Cottage Cleaning Check list

Date

Cleaned by

Signed

Appropriate protective clothing worn when cleaning.

All surfaces are cleaned first, then disinfected

Entrance porch	
External and indoor doors and handles both sides cleaned.	
Walls and skirting boards wiped	
Windows and glass cleaned	
High level surfaces dusted	
Surfaces, heater, furniture wiped	
Light and power switches wiped	
Curtain wiped/hovered	
Floor hoovered	
Sanitise: Doors and door handles, light and power switches, , heater, furniture	
Quarantine cushions	
Spray carpet with virucidal spray if new guests coming within three days	
Sitting Room	
Doors and handles cleaned	
High level surfaces dusted	
Walls, skirting board wiped	
Light and power switches wiped	
All surfaces and furniture cleaned	
Glass and windows cleaned	
TV etc including remote, lamps, radio cleaned	
Sofas and curtains hoovered/wiped	
Carpet hoovered	
Books and cushions quarantined	
Disinfect: Doors and door handles, light and power switches, TV + remote, coasters and place mats, bin, wooden furniture, window sills, radio	

Soft furniture and carpet treated with virucidal spray or steamed if guests coming in within three days	
Kitchen and dining area	
High level surfaces wiped	
Light and power switches wiped and disinfected	
Walls and skirting boards wiped	
All surfaces including tiles and heater cleaned and disinfected	
Table and chairs wiped and disinfected	
Glass and windows cleaned	
Blinds and cords wiped and disinfected	
Washing machine / dish washer / microwave / kettle / toaster/phone cleaned and doors, handles and controls sanitised	
Bin, coasters and placemats cleaned and disinfected	
Oven and hob: cleaned and surfaces, doors, handles and controls disinfected	
Fridge: cleaned and disinfected inside and out, including handle	
Pans, crockery, utensils washed in the dishwasher	
Drawers and cupboards and contents wiped and disinfected	
Floor hoovered and mopped with virucidal disinfectant	
Bathroom	
Internal doors and door furniture wiped	
High level surfaces dusted	
All surfaces including wall tiles and side of bath cleaned	
Bath, shower unit and shower, wash basin including pedestal and splashbacks cleaned, plug holes disinfected	
Toilet cleaned	
Towel rail wiped	
Glass cleaned	
Bin, corner unit, toilet paper holder, toilet brush and container, sanibag box cleaned	
Hard flooring hoovered and mopped with virucidal disinfectant	
Sanitise: door and handles, taps, shower controls, shower door, toilet handle, seat and lid, towel rail, bin, corner unit, toilet paper holder, toilet brush and container, disposal bag box	
Double bedroom	
High level surfaces dusted	

Walls and skirting boards wiped	
Windows and glass cleaned	
Internal doors and door furniture cleaned and sanitised	
Light and power switches wiped and sanitised	
All surfaces and furniture, bed frame, window sill cleaned and sanitised	
Lamps, radio and bin wiped and sanitised	
Drawers and wardrobe cleaned and sanitised	
Curtains wiped/hoovered and sprayed with virucidal disinfectant mist if guests coming within three days.	
Carpets hoovered and sprayed with virucidal disinfectant mist if guests coming within three days.	
Bin cleaned and disinfected	
Internal hall	
High level surfaces dusted	
Walls and skirting boards wiped	
Doors and door furniture cleaned and sanitised	
Light and power switches wiped and sanitised	
Airing cupboard wiped, hoover sanitised	
Outdoor area	
Clean table and chairs	