

Crummock Cottage Cleaning Check list

Date

Cleaned by

Signed

Appropriate protective clothing worn when cleaning.

All surfaces are cleaned first, then disinfected

Entrance	
Door and handles both sides cleaned. Handles and key disinfected	
Hallway and stairs	
Walls and skirting boards wiped	
Internal doors and door furniture cleaned	
High level surfaces dusted	
Surfaces, including bannisters, heaters, furniture and phone wiped	
Light and power switches wiped	
Under stair cupboard and Hoover wiped	
Window cleaned	
Blind and cord wiped	
Floors hoovered	
Sanitise: Doors and door handles, light and power switches, bannisters, blind cord, heater, furniture, Hoover, phone	
Spray carpet with virucidal spray if new guests coming within three days	
Sitting Room	
Doors and handles cleaned	
High level surfaces dusted	
Walls, skirting board, bannister wiped	
Light and power switches wiped	
All surfaces and furniture cleaned	
Glass and windows cleaned	
TV etc including remote, lamps cleaned	
Sofas and curtains hoovered/wiped	
Carpet hoovered	

Coasters and place mats cleaned	
Books and cushions quarantined	
Disinfect: Doors and door handles, light and power switches, TV + remote, blind cords, coasters and place mats, bin, wooden furniture, window sills Soft furniture and carpet treated with virucidal spray or steamed if guests coming in within three days	
Kitchen	
High level surfaces wiped	
Walls and skirting boards wiped	
Glass and windows cleaned	
Light and power switches wiped and disinfected	
All surfaces including tiles and heater cleaned and disinfected	
Blind and cord wiped and disinfected	
Washing machine / dish washer / microwave / kettle / toaster cleaned and doors, handles and controls sanitised	
Bin and cleaning equipment cleaned and disinfected	
Oven and hob: cleaned and surfaces, doors, handles and controls disinfected	
Fridge: cleaned and disinfected inside and out, including handle	
Pans, crockery, utensils washed in the dishwasher	
Drawers and cupboards and contents wiped and disinfected	
Coasters and place mats cleaned and sanitised	
Floor hoovered and mopped with virucidal disinfectant	
Bathroom	
Internal doors and door furniture wiped	
High level surfaces dusted	
All surfaces including wall tiles and side of bath cleaned	
Airing cupboard and contents wiped	
Bath, shower and shower head, shower screen, wash basin including pedestal and splashbacks cleaned, plug holes disinfected	
Toilet cleaned	
Towel rail wiped	
Glass and window cleaned	
Toilet paper holder, toilet brush and container, sanibag box cleaned	

Hard flooring hoovered and mopped with virucidal disinfectant	
Sanitise: door and handles, taps, shower controls, shower screen, toilet handle, seat and lid, towel rail, bin, toilet paper holder, toilet brush and container, disposal bag box	
Double bedroom	
High level surfaces dusted	
Windows and glass cleaned	
Walls and skirting boards wiped	
Light and power switches wiped and sanitised	
Internal doors and door furniture cleaned and sanitised	
All surfaces and furniture, bed frame, window sill cleaned and sanitised	
Lamps, radio and bin wiped and sanitised	
Drawers and wardrobe cleaned and sanitised	
Curtains wiped/hoovered and sprayed with virucidal disinfectant mist if guests coming within three days.	
Carpets hoovered and sprayed with virucidal disinfectant mist if guests coming within three days.	
Twin bedroom	
High level surfaces dusted	
Walls and skirting boards wiped	
Windows and glass cleaned	
Internal doors and door furniture cleaned and sanitised	
Light and power switches wiped and sanitised	
All surfaces and furniture, bed frame, window sill cleaned and sanitised	
Lamps, bin wiped and sanitised	
Drawers and wardrobe cleaned and sanitised	
Curtains wiped/hoovered and sprayed with virucidal disinfectant mist if guests coming within three days.	
Carpets hoovered and sprayed with virucidal disinfectant mist if guests coming within three days.	
Outdoor area	
Clean and disinfect table and seats	